

POSTED 12/9/04



**Regular Meeting – December 13, 2004
7:00 p.m.**

**Carmichael Water District Board Room
7837 Fair Oaks Boulevard
Carmichael, CA 95608**

AGENDA

The Board will discuss all items on its agenda, and may take action on any of those items, including information items and continued items. The Board may also discuss other items that do not appear on its agenda, but will not act on those items unless action is urgent, and a resolution is passed by a two-thirds vote declaring the need for action arose after posting of the agenda.

The Board of Directors welcomes and encourages participation in meetings. Public testimony may be given on any agenda item as it is called and should be limited to three minutes per speaker. Matters not on the posted agenda may be addressed under Item #1, Public Comment. Please fill out a Speaker Card and turn it in at the staff table, either before or during the meeting.

In compliance with the Americans with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, please contact the General Manager at 483-2452. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

CALL TO ORDER: President Dodie Backus

1. **2004 District Election – Oath of Office: (Information included in agenda packet).**

Oath of Office: Sandy Kozlen, Mark Emmerson and Dodie Backus

2. **General Manager's Written Report.**

3. **Public Comment:**

Any member of the public may address the Board on any item of interest to the public that is within the subject matter jurisdiction of the Board.

CONSENT CALENDAR:

Consent Calendar items are expected to be routine and non-controversial, to be acted on by the Board in one motion. Should any Board member, staff member, or interested person request discussion on an item, the Board will consider the item separate from the Consent Calendar.

4. **Approval of Minutes: Regular Board Meeting – November 15, 2004.**

5. **Financial Reports.**

- a. Balance Sheet for October 2004.
- b. Income Statement for October 2004.

6. **Payment of Monthly Bills for November 2004.**

7. **Phase 3 of Metered Billing: (Information included in agenda packet).**

Management staff recommends adoption of Resolution 12132004-1: A Resolution Establishing Phase 3 of the Metered Billing Program.

ACTION CALENDAR:

8. **Metering Program and Policy: (Information included in agenda packet).**
Management staff recommends adoption of Resolution 12132004-2: A Resolution Establishing Phase 4A-4F of the Metered Billing Program.
9. **Emergency Response Plan: (Information included in agenda packet).**
Management staff recommends adoption of Resolution 12132004-3: A Resolution Updating An Emergency Response Plan for the Carmichael Water District.

INFORMATION CALENDAR:

STAFF REPORTS: (included in agenda packet).

10. **Assistant General Manager's Monthly Report.**
11. **Operations Manager's Monthly Report.**
12. **Director's Monthly Activity for November 2004.**

GENERAL CORRESPONDENCE: (included in agenda packet):

13. **2005 Water Tours.**
14. **American Membrane Technology Association Article.**
15. **(8) News articles dated November 12, 2004 – December 7, 2004.**
16. **Directors' Written or Oral Reports:**

Directors will make brief announcements or reports for the purpose of providing information to other Directors, the public or staff, or to schedule a matter for a future meeting. The Board cannot take action on any matter not on the agenda and will refrain from entering into discussion that would constitute action, direction or policy, until such time as the matter is appropriately placed on the agenda of a publicized and convened Board Meeting.

- a. Board Calendar for December 2004.
- b. Board Calendar for January 2005.

CONTINUED ITEMS (*): Staff will update the Board on items (*) having activity since the prior meeting.

Board Meetings (Schedule Time & Location of Future Meetings)
Committee Assignments and Committee Reports

The next Meeting of the Board of Directors will be held on January 10, 2004 at 7:00 p.m.