



Regular Board Meeting – November 17, 2008, 7:00 pm

Carmichael Water District Board Room
 7837 Fair Oaks Boulevard
 Carmichael, CA 95608

MINUTES

The Board of Directors of the Carmichael Water District met in Regular Session this 17th day of November, 2008 at 7:00 p.m. at the District Office located at 7837 Fair Oaks Boulevard, Carmichael.

<p>ATTENDANCE:</p>	<p>Directors: John Wallace, Ron Greenwood, Sandy Kozlen, Mark Emmerson, Paul Selsky</p> <p>Staff: Steve Nugent, Lynette Moreno, Scott Bair, Laura McManigal, Chris Nelson, Mark McClintock</p> <p>Guests: Ingrid Shepline with Richardson & Company</p> <p>Public: Six (6) members of the public.</p>
<p>CALL TO ORDER: CLOSED SESSION</p>	<p>President Wallace called the Closed Session meeting to order at 6:00 p.m.</p> <p>CLOSED SESSION:</p> <p>The Board of Directors held a Closed Session at 6:00 p.m. for the purpose of discussion of Government Code Section 54957.6, Public Employee Performance Evaluation, Title: General Manager.</p>
<p>CALL TO ORDER: REGULAR SESSION</p>	<p>President Wallace reported that in Closed Session the Board completed the evaluation of the General Manager and called the Regular Session to order at 7:00 p.m.</p>
<p>ITEM:</p>	<ol style="list-style-type: none"> 1. Award Presentation. General Manager, Steve Nugent presented to Assistant General Manager, Lynette Moreno for the completion of the ACWA/JPIA Professional Development Program-all disciplines completed. 2. General Manager’s Written Report. Directors discussed with Staff. Seth Hodges commented on Aerojet and the Fair Oaks extraction plume. 3. Assistant General Manager’s Written Report. Directors discussed with Staff. 4. Operations Manager’s Written Report. <ol style="list-style-type: none"> a. September 2008 – Directors discussed with Staff. b. October 2008 – Directors discussed with Staff. 5. FY 2007-2008 Audit presentation – presented by Ingrid Shepline with Richardson & Company. (Information included in packet under agenda item 14). Discussed with Board and Staff. 6. Public Comment: Jim Baker commented on the new La Vista grant application (timeline); Holiday cost. Seth Hodges commented on congratulations on the audit; meter transition, 1 year of data (consider transition earlier). Carol Penney commented on meter installation; equity problems (phases); flat versus meter. Janice Anderson commented on water rates; consideration for larger properties; billing period.

<p>CONSENT CALENDAR:</p>	<p>7. Minutes for the Regular Board Meeting – September 15, 2008. M/S <u>Kozlen / Emmerson</u> to approve the September 15, 2008 Meeting Minutes. Vote: Aye <u>4</u> No <u>0</u> Absent <u>0</u> Abstain <u>1</u> Passed Unanimously</p> <p>8. Payment of Monthly Bills: a. September 2008. b. October 2008.</p> <p>9. Fiscal Agent Activity Report: July 1, 2008 – September 30, 2008.</p> <p>10. Income Statement and Budget FY 2008-2009 for the First Quarter Ending September 30, 2008.</p> <p>11. Year to Date Balance Sheet Ending September 30, 2008.</p> <p>12. 2009 Board Meeting Schedule.</p> <p>13. 2009 Holiday Schedule. M/S <u>Kozlen / Emmerson</u> to approve the remaining Consent Calendar. Vote: Aye <u>5</u> No <u>0</u> Absent <u>0</u> Abstain <u>0</u> Passed Unanimously</p>
<p>ACTION CALENDAR:</p>	<p>14. FY 2007-2008 Annual District Audit: (Information included in agenda packet) The District’s Annual Audit has been performed by Richardson & Company. Richardson & Company’s report to the Board regarding internal controls is provided for the Board’s consideration. Management staff recommends that the FY 2007-2008 District Audit be accepted by the Board of Directors. M/S <u>Emmerson / Kozlen</u> to approve the FY 2007-2008 District Audit. Vote: Aye <u>5</u> No <u>0</u> Absent <u>0</u> Abstain <u>0</u> Passed Unanimously</p>
<p>STAFF REPORTS:</p>	<p>15. Response to Audit Management Letter. Presented by Assistant General Manager, Lynette Moreno. Discussed with Board and Staff.</p> <p>16. Rate Study Report. This item was available as a handout at the board meeting. Presented by General Manager, Steve Nugent. Discussed with Board and Staff. Seth Hodges commented on page 30 data items 2a and 2b; consideration of 30%/70% split. Jim Baker commented on item 2a.</p> <p>17. Water Conservation Incentives. Directors discussed with Staff.</p> <p>18. Directors Expense Reimbursement Summary: a. September 2008. b. October 2008.</p>
<p>GENERAL CORRESPONDENCE: Directors discussed with staff.</p>	<p>19. Letter from Carmichael Water District customer, Donald V. Blachly.</p> <p>20. Nineteen (19) News articles dated September 18 – October 30, 2008.</p> <p>21. Director’s Written and/or Oral Reports: Director Emmerson reported on: a. Association of California Water Agency Legislative Committee – Support of Legislative. b. COTP (California-Oregon Transmission Project) – Operating Budget Meeting. Director Greenwood reported on: a. California Special District Association workshop on- GASB 45 (Governmental Accounting Standards Board) – OPEB (Other Post-Employment Benefits).</p>

	<p>Director Wallace: No Report.</p> <p>Director Selsky reported on: Regional Water Authority; a. New fulltime Conservation employee. b. Delta statement for region. c. Integrated Regional Water Management Planning update; Prop. 84 Grant. d. Urban Water Management Plan Grant. e. Workshop on Management fees.</p> <p>Director Kozlen reported on: a. Sacramento Groundwater Authority – budget. b. Bay Delta briefing.</p> <p>General Manager, Steve Nugent reported on: a. Carmichael Creek Neighborhood Association meeting. b. Tour of Water Treatment Plant and Ground Extraction and Treatment facility to Brown & Caldwell and Developer. c. Two upcoming Water Treatment Plant Tours.</p>
<p>INFORMATION CALENDAR:</p>	<p>22. Meetings Calendars: a. 2008 Board Meeting Calendar. b. Meeting/Conference Calendar - December 2008. c. Meeting/Conference Calendar – January 2009.</p> <p>23. Board Committee Assignments.</p>
<p>ADJOURNMENT:</p>	<p>President Wallace adjourned the meeting at <u>10:12</u> p.m.</p>
<p>The next Meeting of the Board of Directors will be a Regular Board Meeting held on Monday, December 15, 2008 at 7:00 p.m. at the District Office located at 7837 Fair Oaks Boulevard, Carmichael.</p>	