



**Regular Meeting – January 10, 2005
7:00 p.m.
Carmichael Water District Board Room
7837 Fair Oaks Boulevard
Carmichael, CA 95608**

AGENDA

The Board will discuss all items on its agenda, and may take action on any of those items, including information items and continued items. The Board may also discuss other items that do not appear on its agenda, but will not act on those items unless action is urgent, and a resolution is passed by a two-thirds vote declaring the need for action arose after posting of the agenda.

The Board of Directors welcomes and encourages participation in meetings. Public testimony may be given on any agenda item as it is called and should be limited to three minutes per speaker. Matters not on the posted agenda may be addressed under Item #1, Public Comment. Please fill out a Speaker Card and turn it in at the staff table, either before or during the meeting.

In compliance with the Americans with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, please contact the General Manager at 483-2452. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

CALL TO ORDER: President Dodie Backus

1. Organizational Meeting;

Per District Policy 5000.60 "The Board of Directors shall hold an Organizational Meeting at its first meeting in January. At this time the Board will elect a President, Vice-President from among its members to serve for a one-year period, and will appoint the General Manager as the Board's Secretary and a District staff member as Assessor-Collector/Treasurer." The General Manager recommends that Lynette Moreno, District Assistant Manager be appointed as Assessor-Collector/Treasurer. (Information included in agenda packet.)

2. General Manager's Written Report.

3. Public Comment:

Any member of the public may address the Board on any item of interest to the public that is within the subject matter jurisdiction of the Board.

CONSENT CALENDAR:

Consent Calendar items are expected to be routine and non-controversial, to be acted on by the Board in one motion. Should any Board member, staff member, or interested person request discussion on an item, the Board will consider the item separate from the Consent Calendar.

4. Approval of Minutes: Regular Board Meeting – December 13, 2004.

5. Financial Reports.

- a. Balance Sheet for November 2004.
- b. Income Statement for November 2004.

6. Payment of Monthly Bills for December 2004.

7. Resolution 01102005-1 Treasurer's Annual Investment Policy:

It is recommended that the Board of Directors adopt Resolution 01102005-1 for the proposed 2005 Treasurer's Annual Investment Policy for Carmichael Water District. (Information included in agenda packet).

8. Mutual Assistance Agreement Amendment between Carmichael Water District & Citrus Heights Water District.

It is recommended that the Board of Directors approve Amendment Number 3 to Agreement Number CWD/CHWD-002-1999 between Carmichael Water District & Citrus Heights Water District Concerning Conveyance of Water through the Papaya Drive Interconnections.

ACTION CALENDAR:

9. **Metering Program – Phase 4.**
Management staff recommends adoption of Resolution 01102005-2: A Resolution Establishing Phase 4 of the Metered Billing Program.
 10. **Metered Rate Review.**
The General Manager requests that two (2) directors assist management staff in the metered rate review.
 11. **Audit RFP – Selection Committee.**
The General Manager requests that two (2) directors assist management staff in the selection process.
 12. **2005 ACWA D.C. Conference – February 15-17.**
It is recommended that the Board of Directors approve attendance at the conference for the General Manager and a Director to represent Carmichael Water District in Washington D.C.
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INFORMATION CALENDAR:**STAFF REPORTS: (included in agenda packet).**

13. **SAWWA Manager of the Year Award.**
 14. **Assistant General Manager's Monthly Report.**
 15. **Operations Manager's Monthly Report.**
 16. **Employee Appreciation.**
 17. **Summary of Legislation Enacted by the California Legislature Pertaining to Water Agencies.**
 18. **Work Plan Part II: ASR Work Plan Elements Shared with Regional Partners.**
 19. **Director's Monthly Activity for December 2004.**
 20. **Board of Directors' Organization and Committee Assignments:**
Organization and Committee Assignment for 2005 to be made by the Board President. (Information included in agenda packet).
 21. **2005 Conference Schedule.**
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GENERAL CORRESPONDENCE: (included in agenda packet):

22. **ACWA Communications Outreach Advisory.**
 23. **CSDA's Special District Governance Academy.**
 24. **SMUD Newsletter for December 2004/January 2005.**
 25. **(13) News articles dated December 9, 2004 – January 6, 2005.**
 26. **Directors' Written or Oral Reports:**
Directors will make brief announcements or reports for the purpose of providing information to other Directors, the public or staff, or to schedule a matter for a future meeting. The Board cannot take action on any matter not on the agenda and will refrain from entering into discussion that would constitute action, direction or policy, until such time as the matter is appropriately placed on the agenda of a publicized and convened Board Meeting.
 - a. Board Calendar for January 2005.
 - b. Board Calendar for February 2005.
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CONTINUED ITEMS (*): Staff will update the Board on items (*) having activity since the prior meeting.

Aerojet – CWD Strategic Plan
Board Meetings (Schedule Time & Location of Future Meetings)
Committee Assignments and Committee Reports

The next Meeting of the Board of Directors will be a Budget Meeting held on February 7, 2005 at 7:00 p.m.