

Minutes of the Regular Meeting of the Board of Directors – January 10, 2005



**Regular Board Meeting – January 10, 2005
7:00 p.m.
Carmichael Water District Board Room
7837 Fair Oaks Boulevard
Carmichael, CA 95608**

MINUTES

The Board of Directors of the Carmichael Water District met in Regular Session this 10th day of January 2005 at 7:00 p.m. at the District Office located at 7837 Fair Oaks Blvd, Carmichael.

ATTENDANCE:

Directors:	Paul Selsky, Dodie Backus, Mark Emmerson, Sandy Kozlen & John Wallace
Staff:	S. Nugent, L. Moreno & S. Bair
Guests:	None
Public:	33

CALL TO ORDER:

President Backus called the meeting to order at 7:00 p.m. and welcomed students from El Camino High School.

ITEM:

1. Organizational Meeting:

Per District Policy 5000.60 "The Board of Directors shall hold an Organizational Meeting at its first meeting in January. At this meeting the Board will elect a President, Vice-President from among its members to serve for a one-year period, and will appoint the General Manager as the Board's Secretary and a District staff member as Assessor-Collector/Treasurer." The General Manager recommends that Lynette Moreno, District Assistant Manager be appointed as Assessor-Collect/Treasurer.

Director Kozlen elected President.
 Director Emmerson elected Vice-President.
 Steve Nugent appointed Secretary.
 Lynette Moreno appointed Assessor-Collector/Treasurer.
2. General Manager's written Report.
 Directors discussed report with staff.

PUBLIC COMMENT:

3. Ed Rocker commented on Aerojet.
 Bill Berry commented on Professional, dedicated CWD Board & Staff.

<p>CONSENT CALENDAR:</p>	<p>Item 6 was pulled from the Consent Calendar for further discussion by the Board.</p> <p>4. Approval of Minutes: Regular Board Meeting – December 13, 2004.</p> <p>5. Financial Reports.</p> <p style="padding-left: 20px;">a. Balance Sheets for November 2004.</p> <p style="padding-left: 20px;">b. Income Statements for November 2004.</p> <p>7. Resolution 01102005-1: Treasurer’s Annual Investment Policy: It was recommended that the Board of Directors adopt Resolution 01102005-1 for the proposed 2005 Treasurer’s Annual Investment Policy for Carmichael Water District.</p> <p>8. Mutual Assistance Agreement Amendment between Carmichael Water District & Citrus Heights Water District. It is recommended that the Board of Directors approve Amendment Number 3 to Agreement Number CWD/CHWD-002-1999 between Carmichael Water District & Citrus Heights Water District concerning Conveyance of water through the Papaya Drive interconnections. M/S Backus/Wallace to approve the Consent Calendar as recommended. Passed Unanimously.</p>
<p>ACTION CALENDAR:</p>	<p>6. Payment of Monthly Bills for December 2004. M/S Wallace/Backus to approve Payment of Monthly Bills for December 2004. Passed Unanimously.</p> <p>9. Metering Program – Phase 4. Management staff recommended adoption of Resolution 01102005-2: A Resolution Establishing Phase 4 of the Metered Billing program. Director Kozlen commented on this item. Director Wallace commented on this item. General Manager Nugent discussed this item with the Board. M/S Backus/Emmerson to approve the Metering Program – Phase 4. Passed Unanimously.</p> <p>10. Metered Rate Review. The General Manager requested that two (2) directors assist management staff in the metered rate review. Director Emmerson and Director Selsky were appointed to the metered rate review committee by the Board President.</p> <p>11. Audit RFP – Selection Committee. The General Manager requested that two (2) directors assist management staff in the selection process. Director Wallace and Director Backus were appointed to the Audit RFP Selection Committee by the Board President.</p> <p>12. 2005 ACWA D.C. Conference – February 15-17. It was recommended that the Board of Directors approve attendance at the conference for the General Manager and a director represent Carmichael Water District in Washington D.C. Director Kozlen commented on this item. Director Backus commented on this item. Director Selsky commented on this item. General Manager Steve Nugent commented on this item. M/S Selsky/Wallace to approve attendance at the 2005 ACWA D.C. Conference for the General Manager and Director Kozlen. Passed Unanimously.</p>

<p>INFORMATION CALENDAR:</p>	<p>13. SAWWA Manager of the Year Award.</p> <p>14. Assistant General Manager’s written report. Directors discussed report with staff.</p> <p>15. Operations Manager’s written report. Directors discussed report with staff.</p> <p>16. Employee Appreciation. Directors discussed with staff.</p> <p>17. Summary of Legislation Enacted by the California Legislature Pertaining to Water Agencies.</p> <p>18. Work Plan Part II: ASR Work Plan Elements Shared with Regional Partners.</p> <p>19. Director’s Monthly Activity for December 2004.</p> <p>20. Board of Directors’ Organization and Committee Assignments: Organization and Committee Assignment for 2005 to be made by the Board president.</p> <p>21. 2005 Conference Schedule.</p>
<p>GENERAL CORRESPONDENCE:</p>	<p>22. ACWA Communications Outreach Advisory.</p> <p>23. CSDA’a Special District Governance Academy.</p> <p>24. SMUD Newsletter for December 2004/January 2005.</p> <p>25. (13) News articles dated December 9, 2004 – January 6, 2005.</p> <p>The Board took no formal actions on items 13-25.</p>
<p>ITEM:</p>	<p>Director Wallace reported on RWA Workshop.</p> <p>Director Selsky reported on RWA – Cal Fed.</p> <p>Director Backus – no report.</p> <p>Director Kozlen – no report.</p> <p>Director Emmerson – no report.</p>
<p>ADJOURNMENT:</p>	<p>President Kozlen adjourned the meeting at 9:33 p.m.</p>