

# **CARMICHAEL WATER DISTRICT POLICY MANUAL**

## **POLICY 6080: Privacy**

**6080.10** Employees have no reasonable expectation of privacy in areas related to Carmichael Water District (District) operations, such as District property, buildings, storage areas, parking areas, offices, workspaces, and vehicles, including while operating District vehicles. Any locks on District offices, desks, filing cabinets, and other District property are provided solely to protect District property, not to protect employee privacy in items they may choose to lock inside District property and/or facilities. Employees shall not lock District property with personal locks provided by the employee without District authorization.

**6080.20** Employees are authorized to use personal locks only on District provided lockers; however, the District may search an employee's locker when the District has reasonable grounds for suspecting that the search will reveal evidence of a violation of District policies, rules, and procedures, or if the search is necessary for a work-related purpose, e.g., retrieving District property.

**6080.30** Employees have no reasonable expectation of privacy in items in plain sight in employee personal vehicles on District property.