

**CARMICHAEL WATER DISTRICT
POLICY MANUAL**

POLICY 1020: Use of District Property

1020.10 Carmichael Water District (District) provides vehicles, equipment, tools, supplies, and facilities for the exclusive use of employees in the performance of their work duties.

1020.20 Use of District vehicles, equipment, tools, supplies, facilities, and property by employees for personal reasons, personal benefit, or convenience is strictly prohibited.

1020.30 Violation of this policy will result in disciplinary action.