

POSTED: JANUARY 15, 2025



Regular Board Meeting - Tuesday, January 21, 2025, 6:00 p.m.

**Carmichael Water District Board Room
7837 Fair Oaks Boulevard
Carmichael, CA 95608**

Join from computer, tablet or smartphone. Click on this URL to join:

<https://us02web.zoom.us/j/83596878004?pwd=bOfVj6ch85NMSc02p52u9ox3O33J6v.1>

Join by phone: Dial US [+1 669 900 6833](tel:+16699006833)

Meeting ID: [835 9687 8004](#) **Passcode:** [564283](#)

AGENDA

The Board will discuss all items on its agenda, and may take action on any of those items, including information items and continued items. The Board will not take action on or discuss any item not appearing on the posted agenda, except: (a) upon a determination by a majority vote of the Board that an emergency situation exists; or (b) upon a determination by a two-thirds vote of the Board members present at the meeting, or, if less than two-thirds of the members of the Board are present, a unanimous vote of those members present, that the need to take immediate action became apparent after the agenda was posted. Agenda packets can be found at our website at carmichaelwd.org.

The Board of Directors welcomes and encourages participation in meetings. Public comment may be given on any agenda item as it is called and limited to three minutes per speaker. Matters not on the posted agenda may be addressed under Public Comment. Please follow Public Comment Guidelines found on the District's website at carmichaelwd.org/public-comment-guidelines/.

In compliance with the Americans with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, please contact the General Manager at 483-2452. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

CALL TO ORDER AND STATEMENT REGARDING PUBLIC PARTICIPATION: President Selsky

ROLL CALL

PRESIDENTS COMMENTS

ORGANIZATIONAL MEETING:

Per District Policy 9400.60 "The Board of Directors shall hold an Organizational Meeting at its first meeting in January. At this meeting the Board will elect a President and Vice-President from among its members to serve for a one-year period, and will appoint the General Manager as the Board's Secretary and the Finance Manager as Assessor-Collector/Treasurer."

PUBLIC COMMENT:

1. Public Comment

Any member of the public may address the Board on any item of interest to the public that is within the subject matter jurisdiction of the Board.

ANNOUNCE CLOSED SESSION AND ADJOURN OPEN SESSION TO CLOSED SESSION

CLOSED SESSION:

2. CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION; Government Code sections 54954.5(c) and 54956.9(a) and (d)(1);

Dolores Cruz Tolomeo v. Carmichael Water District, et al., Sacramento Superior Court Case No. 24CV024354

ADJOURN CLOSED SESSION AND OPEN REGULAR SESSION

REPORT OUT OF CLOSED SESSION

CONSENT CALENDAR:

Consent Calendar items are expected to be routine and non-controversial, to be acted on by the Board in one motion. Should any Board member, staff member, or interested person request discussion on an item, the Board will consider the item separate from the Consent Calendar.

- 3. Minutes for the Special Board Meeting – December 16, 2024**
- 4. Minutes for the Regular Board Meeting – December 17, 2024**
- 5. Minutes for the Special Board Meeting – December 23, 2024**
- 6. Budget to Actual Report – November 2024**

7. **Capital Improvement Project Status Report – As of September 30, 2024**8. **Treasurer's Report – Quarter Ending December 31, 2024**

ACTION CALENDAR:9. **Sacramento Regional Water Bank – Previously Banked Water and Modeling**

Staff recommends that the Board of Directors discuss previously banked water/starting balance and provide direction to staff on the topic and participation in the modeling cost share.

10. **La Vista Storage Tank and Booster Pump Station (BPS) Project – Amendment to a Professional Services Agreement (PSA) for Construction Management (CM) Services and a Budget Adjustment**

Staff recommends that the Board of Directors 1) Approve a budget amendment authorizing the General Manager to transfer \$857,079.00 from the 2019 COP Bond Proceed Fund to the La Vista Tank and Pump Station CIP Account (GL 10-011106-01-03); 2) If item 1) is approved, authorize the General Manager to execute Amendment 1 of the Professional Service Agreement with Toppel Consulting for a not to exceed amount of \$857,079.00; or 3) Discuss level of effort for forensic analysis and construction management activities and direct staff accordingly.

11. **Resolution 01212025-01 A Resolution Adopting an Annual Statement of Investment of District Funds for Carmichael Water District**

Staff recommends that the Board of Directors reviews Directors' Policy Manual 9600 – Investment of District Funds, and if the Board of Directors agree, approve Resolution 01212025-01 – A Resolution Adopting the Investment Policy for the Investment of District Funds for Carmichael Water District.

12. **Resolution 01212025-02 - A Resolution to Revise Salary Schedules for Fiscal Years 2022/23, 2023/24, And 2024/25 and to Rescind Resolution 04202020-2 – A Resolution for Employer Paid Member Contributions**

Staff recommends that the Board of Directors approve Resolution 01212025-02 - A Resolution to Revise Salary Schedules for Fiscal Years 2022/23, 2023/24, And 2024/25 and to Rescind Resolution 04202020-2 – A Resolution for Employer Paid Member Contributions.

13. **Board of Directors 2025 Conferences and Meetings Schedule**

Per District Policy 9060.311 "Director Conference attendance must be approved annually at the January Board meeting. Resolution No. 3573-2 limits attendance at all conventions, meetings, seminars, symposia or other water agency related business, outside a radius of fifty (50) miles from Sacramento to three (3) District representatives approved by the Board. The Board will annually review all such functions and decide on District participation. Exceptions to the above require special Board consideration and approval."

14. **Board Representatives 2025 Committees Assignments**

Per District Policy 9050.30 "Representative Committee Assignments: Meetings of the approved list of membership associations on which the District is officially represented attended by the representative or alternate of the Board who has been appointed to represent the District. Board Representatives and Alternates will be approved annually at the January Board meeting."

INFORMATIONAL ITEMS:15. **Amending the Districts' Regulation 2000 - Water Leak Exemption**16. **Annual Comprehensive Financial Report For the Fiscal Years Ended June 30, 2024 and 2023**17. **Policy 5000 – Authorized Leave, Policy 5040 – Sick Leave, and Policy 5041 – Sick Leave – Healthy Workplaces, Healthy Families Act of 2014 Updates**18. **ACWA JPIA Letter – President's Special Recognition Award**

COMMITTEE REPORTS:19. **Sacramento Groundwater Authority Board Meeting**

Director Selsky Reports Out.

20. **Regional Water Authority Executive Committee and Regular Meeting**

Director Greenwood Reports Out.

21. **Other Committee Reports**

Directors Report Out

STAFF REPORTS:22. **General Manager and District Activity Report – December 2024**23. **Director's Expense Reimbursement Summary – December 2024**

GENERAL CORRESPONDENCE/INFORMATION:24. **Director's Written and/or Oral Reports**

**The next meeting of the Board of Directors will be a Regular Board Meeting held on:
Tuesday, February 18, 2025 at 6:00 p.m.**