



Regular Board Meeting - Monday, May 19, 2025, 6:00 p.m.

**Carmichael Water District Board Room
7837 Fair Oaks Boulevard
Carmichael, CA 95608**

Join from computer, tablet or smartphone. Click on this URL to join:

<https://us02web.zoom.us/j/83596878004?pwd=bOfVj6ch85NMSc02p52u9ox3O33J6v.1>

Join by phone: Dial US [+1 669 900 6833](tel:+16699006833)

Meeting ID: [835 9687 8004](#) **Passcode:** [564283](#)

AGENDA

The Board will discuss all items on its agenda, and may take action on any of those items, including information items and continued items. The Board will not take action on or discuss any item not appearing on the posted agenda, except: (a) upon a determination by a majority vote of the Board that an emergency situation exists; or (b) upon a determination by a two-thirds vote of the Board members present at the meeting, or, if less than two-thirds of the members of the Board are present, a unanimous vote of those members present, that the need to take immediate action became apparent after the agenda was posted. Agenda packets can be found at our website at carmichaelwd.org.

The Board of Directors welcomes and encourages participation in meetings. Public comment may be given on any agenda item as it is called and limited to three minutes per speaker. Matters not on the posted agenda may be addressed under Public Comment. Please follow Public Comment Guidelines found on the District's website at carmichaelwd.org/public-comment-guidelines/.

In compliance with the Americans with Disabilities Act, if you have a disability and need a disability-related modification or accommodation to participate in this meeting, please contact the General Manager at 483-2452. Requests must be made as early as possible, and at least one full business day before the start of the meeting.

CALL TO ORDER AND STATEMENT REGARDING PUBLIC PARTICIPATION: President Greenwood

ROLL CALL

PRESIDENTS COMMENTS

PUBLIC COMMENT:

1. **Public Comment**

Any member of the public may address the Board on any item of interest to the public that is within the subject matter jurisdiction of the Board.

PRESENTATION

2. **La Vista Tank and Pump Station – Lessons Learned and Status Update by Toppel Consulting**

CONSENT CALENDAR:

Consent Calendar items are expected to be routine and non-controversial, to be acted on by the Board in one motion. Should any Board member, staff member, or interested person request discussion on an item, the Board will consider the item separate from the Consent Calendar.

3. **Minutes for the Regular Board Meeting – April 21, 2025**

4. **Minutes for the Special Board Meeting – May 1, 2025**

5. **Monthly Expenditure Report – March 2025**

6. **Budget to Actual Report – March 2025**

7. **Treasurer's Report - Quarter Ending March 31, 2025**

ACTION CALENDAR:

8. **Amendment No. 2 to the Professional Services Agreement for Engineering Services during Construction of the La Vista Tank and Booster Pump Station Project- Kennedy Jenks**

Staff recommends that the Board of Directors authorize the General Manager to execute an Amendment No. 2 to the professional services agreement with Kennedy/Jenks Consultants, Inc. for \$111,476 and authorize a \$20,000 contingency for an amended total agreement cost not to exceed the amount of \$875,200.

9. **Dugan Management & Engineering, Inc. (DME) Agreement Amendment No. [3] to Claremont Road and Fair Oaks Blvd at El Camino Ave Mainline Replacement Project (MRP)**
Staff recommends that the Board of Directors authorize the General Manager to execute an Amendment No. 3 to the professional services agreement with DME for \$64,517 for an amended total not-to-exceed amount of \$335,005.
10. **Garfield Well Site Access**
Staff recommends that the Board of Directors discuss the access requests, assess the security and liability topics, and approve any appropriate actions as necessary.
11. **A Resolution to Amend Carmichael Water District Regulation 1010 – Claims Procedures and Delegate the Authority to Allow, Deny, or Settle Government Claims for Money Not Exceeding \$10,000**
Staff recommends that the Board of Directors adopt Resolution 05192025-01 - A Resolution to Amend Carmichael Water District Regulation 1010 – Claims Procedures and Delegate the Authority to Allow, Deny, or Settle Government Claims for Money Not Exceeding \$10,000.
12. **Senate Bill 1100 Job Descriptions Update**
Staff recommends that the Board of Directors authorize the General Manager to remove the driver's license requirement from the job descriptions for Finance Manager, Accountant, Billing Supervisor, Billing Specialist, and Administrative Specialist positions.
13. **ACWA Elections for 2026 -27 Term – Officers Positions and Region Board Members**
Staff recommends that the Board of Directors consider nominating a director to be considered for the ACWA President, Vice President, or a Region Board Member position. Staff will place a nominating resolution on the June 16, 2025 agenda for possible Board action.

ANNOUNCE PUBLIC HEARING AND ADJOURN REGULAR MEETING TO PUBLIC HEARING

PUBLIC HEARING:

14. **Presentation of the Fiscal Year 2025-2026 Draft Budget (Information included in Board Packet)**
 - a. Director's Comments
 - b. Public Comments

ADJOURN PUBLIC HEARING AND OPEN REGULAR MEETING

INFORMATIONAL ITEMS:

15. **La Vista Tank and Booster Pump Project, Continuous Update #3**
16. **Amendment No. 6 to the Professional Services Agreement for ASR Well Design and Construction Services with GEI, Inc.**
17. **Cross Connection Control Policy**
18. **River Arc Project - Environmental Review – Notice of Preparation of Environmental Impact Report and Scoping Meeting**

COMMITTEE REPORTS:

19. **Sacramento Groundwater Authority Board Meeting**
Director Selsky Reports Out.
20. **Carmichael Chamber of Commerce**
Director Nelson Reports Out.
21. **Other Committee Reports**
Directors Report Out.

STAFF REPORTS:

22. **General Manager and District Activity Report – April 2025**
23. **Director's Expense Reimbursement Summary – April 2025**

GENERAL CORRESPONDENCE/INFORMATION:

24. **Director's Written and/or Oral Reports**

ANNOUNCE CLOSED SESSION AND ADJOURN OPEN SESSION TO CLOSED SESSION

CLOSED SESSION

25. **EMPLOYEE NEGOTIATIONS - AFSCME LOCAL 146 (Government Code section 54957.6)**
26. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION – INVOLVING THE GENERAL MANAGER (Government Code sections 54957 and 54957.6)**

ADJOURN CLOSED SESSION AND OPEN REGULAR SESSION

REPORT OUT OF CLOSED SESSION

The next meeting of the Board of Directors will be a Regular Board Meeting held on:
Monday, June 16, 2025 at 6:00 p.m.